



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Wednesday 6th July 2016

Dear Parent/Carer

Kindle Loan Agreement

We are pleased to be able to provide a Kindle for your child for the rest of their time at Norwood Primary School. Due to the successful initiative in Year 5 and 6, we are now extending this opportunity to the current Year 4 pupils moving into Year 5 in September. We would like children to receive their Kindle prior to the holidays to enable them to make the most of them over the summer.

The children may take their Kindle home with them throughout the year but we ask you to take responsibility, along with your child, for the Kindle whilst it is in their possession. We hope the Kindle will encourage your child to read more. It is an expectation that your child brings the Kindle to and from school each day.

The Kindle has approximately three weeks of battery based on a 30-minute reading session each day. When your child's Kindle battery is running low, they can bring it into school for charging or you can charge at home.

The school offers a selection of books that your child may choose to read on their Kindle. We would ask, however, that you do not try to buy/download any books onto the Kindle as it is school property and the content of each Kindle will be audited regularly during the year. At some point in July 2018 (actual date to be confirmed nearer the time) the Kindle, its case, charging cable (USB) and plug are to be returned to school.

For your information, a User Guide can be found on the Kindle. Please encourage your child to use their Kindle as much as possible. If there are any books your child would like us to order, your child can request via the postal ordering system in school.

The Kindles are loaned out on the clear understanding that parents are responsible for their care and that they are liable for any loss, maintenance or repair costs. If anything appears to be wrong with the Kindle, please return it to your child's class teacher who will seek to rectify the problem. The Kindle should always be kept in its case and stored in a safe place. Before we give your child their Kindle, you must both accept responsibility for it by signing and returning the attached agreement.

Should you have any questions, please email office@norwood.peterborough.sch.uk.

Yours faithfully

Mrs D Reynolds
Head Teacher



Norwood Primary School

Kindle Loan Agreement July 2016-July 2018

DO'S AND DO NOT'S

Whilst the Kindle is in your care please DO NOT:

- Change the name of the Kindle
- Change the language
- Put a password/pin code on it
- Do not remove/delete any wireless networks already present.
- Delete books from the device

However if you want to DO:

- Connect to a wireless network at home to receive updates if necessary
- Charge the device at home, as long as you are using an appropriate charger. If you do not have an appropriate charger, please bring it into school for charging.

Maintaining Your Kindle

Do not use your Kindle or its accessories in rain, near sinks or other wet locations. Take care not to spill any food or liquid on your Kindle. If your device does get wet, unplug all cables, turn off the wireless (go to Menu, and select Aeroplane Mode) and let the screen revert to the screen saver. Wait for the device to dry completely before pressing the switch to wake it again. Do not attempt to dry your Kindle with an external heat source, such as a microwave oven or a hair dryer. If you do spill anything on your Kindle, or it gets damaged, please report it to the school as soon as possible.

Clean the screen with a soft cloth; be careful not to wipe it with anything abrasive. When carrying your Kindle in a bag, keep the book cover on it to avoid scratches. Do not expose your Kindle to extreme heat or cold, for example, do not leave it in the boot of your car in sub-zero or high-heat conditions.

If you do any of the DO NOT's above and you need to bring the Kindle into school for correcting, you will receive a warning. Should you receive 3 warnings, you may lose the use of your Kindle.

Kindle Loan Agreement July 2016-July 2018

Name of Child _____ Class _____

- We accept responsibility for the loan of a Kindle, a Kindle case and a charger when in our possession and undertake to abide by the conditions set out in the information letter.
- We also agree to not buy additional books for any Kindle whilst it is in my child's possession as it is school property.
- We have read the Do's and Do Not's sheet and agree to the terms and conditions listed there.

Estimated replacement value is £100.

Signed _____ (Parent/Carer) Date _____

Signed _____ (Child) Date _____

