



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

*Aim High*

*Never Give Up*

*Follow Your Dream*

*Lead By Example*

Tuesday 17<sup>th</sup> October 2017

Dear Parents/Carers

Our topic for the Summer 1 term is Harry Potter and therefore as part of our learning we would like to take Year 5 to the Harry Potter Studios in Watford. I appreciate that this is a way off however it gets booked up quickly and therefore to avoid disappointment we have booked in advance. The pupils will have the chance to look around the studios, getting chance to see the film sets and even have the chance to fly on a broomstick! We will be going on **Tuesday 24<sup>th</sup> April 2018**. To cover the cost of this trip, including transport, we are requesting a voluntary contribution of £40.00 per pupil. We are asking for £18.00 to be paid on ParentPay to secure our booking by Wednesday 15<sup>th</sup> November 2017, with a further £22.00 being paid by Tuesday 17<sup>th</sup> April 2018. All monies will need to be paid in full by **Tuesday 17<sup>th</sup> April 2018**.

*However, in cases of financial hardship and particularly for our families in receipt of free school meals, we may be able to subsidise your contribution. Circumstances such as these will be treated sympathetically; do come and talk to me if this is the case – Mrs Reynolds (Head Teacher).*

We will be leaving school at 9:15am and will be looking to return at approximately **6:15pm**. Please note this is out of school hours and therefore pupils will need to be collected from school.

Due to the nature of the trip I am allowing the pupils to bring spending money if they wish (maximum of £15.00) if they wish as we will visit the shop after the tour. Please ensure that the pupils have their money in a secure envelope or purse/wallet as this will be the child's responsibility. **Please note no cameras or phones are to be taken.**

Pupils will need a packed lunch and their water bottle. It is recommended that pupils bring their lunches in a plastic bag, meaning it can be thrown away once eaten. Children who are entitled to Free School Meals will have a packed lunch provided from the school kitchen. Pupils can bring an extra snack to eat before they get onto the coach to come home. Pupils will need to wear school uniform and should bring a coat as part of the studios is outside.

The journey will take about 1 hour and 45 minutes, if any child requires medication for travel sickness this needs to be given in the morning before coming to school. Please note we are not able to give medication to any pupils. If your child therefore requires medication on the way home they will need to take medication that will last the day or alternatively I would recommend a travel sickness bracelet.

Please complete the slip below and return via email.

Kind regards

Miss M Hodgkins  
Year 5 Teacher

Mrs D Reynolds  
Head Teacher

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**Year 5 Harry Potter Studios Trip-Tuesday 24<sup>th</sup> April 2018**

Name of child: \_\_\_\_\_

I give permission for my child to go to the Harry Potter Studios in Watford. I will arrange for my child to be collected at 6.15pm by \_\_\_\_\_.

I have paid £18.00 on ParentPay to secure the booking of the trip and will pay the remaining £22.00 by 17th April 2018.

Signed: \_\_\_\_\_ Parent/Carer

Date: \_\_\_\_\_

