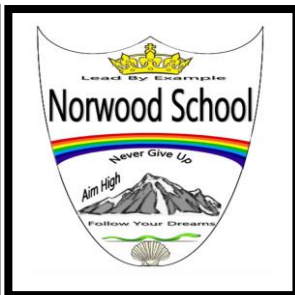


# Norwood Primary School

## NEWSLETTER

### September 2017

Head Teacher—Mrs D Reynolds



#### **Welcome Back**

On behalf of the staff at Norwood Primary School, I am happy to welcome you to the 2017-2018 school year! The children have returned back to school full of enthusiasm for their learning and look incredibly smart in their school uniforms – thank you.

#### **Reception Class**

Well done to all our wonderful Reception pupils who are settling in nicely to Norwood School and will be with us on a full time basis from **Monday 18<sup>th</sup> September**.

#### **Norwood Website**

Please visit our website [www.norwood-school.co.uk](http://www.norwood-school.co.uk) for copies of all letters, diary dates, news updates and photographs of events. Should you need access to a computer to check your emails or access the internet, please feel free to use our touch screen computer located in the school foyer.

#### **School Uniform**

Please visit [www.pmgsschoolwear.co.uk](http://www.pmgsschoolwear.co.uk) for all uniform items your child needs for school. Our School Uniform Policy was reviewed in June 2016 to ensure that all our school community have a clear understanding of the requirements for the children at Norwood Primary School. Please visit [School Policies](#) on the school website to familiarise yourself with our policy.

#### **Secondary School Applications**

If your child is in Year 6 it is time to start thinking about your choice of Secondary School. Applications for Secondary School need to be submitted online at [www.peterborough.gov.uk/admissions](http://www.peterborough.gov.uk/admissions) by **31<sup>st</sup> October 2017**.

#### **Start of the School Day**

At the start of the day we open our doors at 8.45am. The children then need to go straight into class. The doors then close at 8.55am in order for the attendance register to be taken promptly at 9.00am.

#### **Please do not arrive on site before 8.40am or**

**before 3.05pm** and at no time should children be left unattended on the school premises before the doors open.

There should be no playing of any ball games on the playground or using the trim trail before going into school. Pupils and adults who come to school on bikes and scooters **must walk and not ride** them on the school premises.

Pupils who are late for the beginning of the school day (i.e. after doors close at 8.55am) should be taken to the school office and signed in by an adult.

If the lateness is due to an appointment for medical reasons, the school office will need to see the appointment card/letter/text in order to authorise the absence.

#### **Absence Reporting**

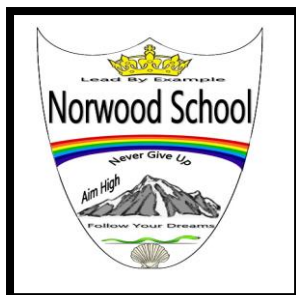
If your child is unwell and unable to attend school please contact school on 01733 574717 by **8.45am** to let us know on the first day of absence. There is an answer machine on which you can leave a message if no-one in the office is available to take your call.

Should the school office not receive a reason for absence on the first day, they will endeavour to contact parents/carers to check the safety of the child. As part of our Safeguarding procedures, if the school is unable to make contact with parent/carer or other emergency contact, a safe and well check will be carried out by school and/or police.

Please remember that if your child has sickness or diarrhoea they must be kept off school for a **minimum of 48 hours** from the last episode of diarrhoea or vomiting. This is to reduce the risk of infection to other children and adults in school.

#### **Pedestrian Gate Entrances**

Please can we remind you that during the hours of 9.00am-3.00pm, the Elter Walk gate which is opposite the school office is the only pedestrian entrance that is available for parents/carers and visitors to access school site.

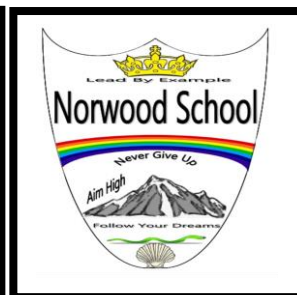


# Norwood Primary School

## NEWSLETTER

### September 2017

Head Teacher—Mrs D Reynolds



#### **Free School Meals**

Many parents/carers do not realise that they are entitled to free school meals and this actually helps school. The government initiative of Pupil Premium is still very much an important focus for schools. Each child entitled to Free School Meals/Pupil Premium triggers extra funding for schools to target additional support and enhance provision.

Free School Meals (FSM) and Universal Infant Free School meals (UIFSM) (available only for Reception, Year 1 & Year 2 pupils) are not the same thing.

The number of children qualifying for FSM dictates the amount of Pupil Premium funding paid to schools whereas UIFSM school funding is received purely to cover the cost of meals taken by children on a given day.

If you think you may qualify for FSM and have not completed a form, please contact Miss Fletcher in the school office who will be able to support the process of your application to the Local Authority. All applications are in complete confidence.

#### **Dogs**

Please can we remind our parents/carers that dogs are **not** permitted on school site.

#### **Year 1-Year 6 Seesaw**

We are all very pleased with the success so far with our new app 'Seesaw' which is being used in Years 1-6. Seesaw is an online pupil digital portfolio tool. We hope that this form of networking is supporting parents/carers with knowing what children are learning in school and also great communication between parent/carer and school in giving parents/carers an opportunity to look at up and coming learning themes in advance as this approach really does put the children at an advantage.

If you need any support in setting up adult accounts or have any question or queries please do contact Mrs Reynolds who will be able to support you through the process.

#### **PE Kits**

Please ensure your child has their indoor and outdoor PE kits in school from Monday morning through until Friday when it can be returned home for washing. Stud earrings (only) are allowed in school, which will have to be removed by the child or covered with a plaster (provided by home).

#### **Named Items**

Can we please advise that all items your child brings into school should be named, including packed lunch boxes (on the outside and name clearly visible) and water bottles. Water bottles should go home each day to be cleaned and refilled and then returned to school the following day.

#### **Term Dates 2017-2018**

##### **Autumn Term**

**Half Term** Monday 23<sup>rd</sup> October - Friday 27<sup>th</sup> October 2017

**Term Finishes** Tuesday 19<sup>th</sup> December 2017

##### **Spring Term**

**Term Starts** Thursday 4<sup>th</sup> January 2018

**Half Term** Monday 12<sup>th</sup> February - Friday 16<sup>th</sup> February 2018

**Term Finishes** Thursday 29<sup>th</sup> March 2018

##### **Summer Term**

**Term Starts** Wednesday 18<sup>th</sup> April 2018

**May Day** Monday 7<sup>th</sup> May 2018

**Half Term** Monday 28<sup>th</sup> May – Friday 1<sup>st</sup> June 2018

**Term Finishes** Tuesday 24<sup>th</sup> July 2018

We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential.

We recognise that in order to be successful in school, our children need support from both the home and school. We know a strong partnership with you will make a great difference in your child's education.

As partners, we share the responsibility for our children's success and want you to know that we will do our very best to carry out our responsibilities.