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Norwood Primary School

Gunthorpe Road

Gunthorpe

Peterborough

PE4 7DZ

Head Teacher : Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Friday 30th November 2012

Dear Parents/Carers

As you are probably aware, Year Six children are given the opportunity to attend a residential trip to Kingswood in West Runton, which is an outdoor activity centre in Norfolk.

The current Year Six have recently returned from their very successful trip and it is now time to organise next year's visit. In order for us to reserve a booking we need to know how many pupils will be committing to next year's visit. We propose to run the trip from **Friday 20th September until Monday 23rd September 2013**, where pupils will leave Norwood at lunchtime on the Friday and return for the normal end of day finish time on the Monday. More detailed information will be distributed shortly.

Below is an approximate cost of the trip and a payment schedule, but of course you may send payment in at any time, of any amount, as long as the deadlines are met. Upon receipt of the deposit a payment card will be issued to everyone taking part. We cannot commit to the exact cost until nearer the time as travel cost fluctuate so much, but please be aware that we always seek the best price available at the time. Please also be aware that the deposit is non-refundable and should you have to cancel your reservation within a month prior to the visit, it will only be possible to refund half the cost back to you.

Approximate cost of trip £130.00

£30.00 deposit and permission slip required by **31st January 2013**

£50.00 required by **30th April 2013**

£50.00/rest of payment required by **28th June 2013**

If you would like your child to participate in next year's visit to Kingswood, please complete the permission slip below and return to school with £30.00 deposit by 31st January 2013.

Yours sincerely

Mrs D Reynolds

Head Teacher

Kingswood 2013, Friday 20th September – Monday 23rd September 2013

I give permission for _____ (Name of pupil), to attend the Kingswood residential trip on the above date and enclose a £30.00 non-refundable deposit.

I also understand that should I cancel the place within a month prior to the visit only half the total cost will be refunded back to me.

Signed _____ (Parent/Carer)

Date _____

