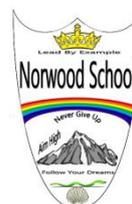


Email: office@norwood.peterborough.sch.uk
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Norwood Primary School
Gunthorpe Road
Gunthorpe
Peterborough
PE4 7DZ

Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Friday 7th September 2018

Dear Parents/Carers,

Kingswood 21st – 24th September 2018

Our trip is nearly here! We will be leaving school at approximately 1.00pm on Friday 21st September after the children have eaten lunch. If your child has packed lunches, please make it completely disposable on this day. Parents/Carers are welcome to come and wave us off. We are due to return by the end of the school day on Monday 24th September.

Attached to this letter are the Kingswood Code of Conduct and another packing list. An emergency details form will be sent home with your child, this will need to be signed and sent back to Mrs Locke by Friday 14th September. Any medicines your child may need should be sent in a named envelope, in the original packaging with instructions. These can be given to Mrs Frost on the morning of the trip.

Please take particular note of the long sleeves and trousers request as many activities cannot take place without these and a **good waterproof coat (with a hood)** is also essential as we are outdoors most of the time.

We will allocate dormitories for the children, ensuring that they have a say in who they would like to share with and children will be informed of this upon arrival. If you feel that there are any personal issues (i.e. allergies, bedwetting, night terrors, dietary requirements etc) that the school need to be aware of please contact the school office and we can discuss these. Mrs Locke will be available after school (3.15- 4.00) on **Tuesday 11th September** for an informal chat if you have any concerns or worries.

There is a very small gift shop on site and children will be able to visit in small groups over the weekend. We would ask that you limit spending money to a maximum of £10.00 in change, in a **named** purse/wallet and given to Mrs Locke on the Friday morning of the trip.

Mobile phones are not allowed. If there are any problems all members of staff will have contact details and a text will be sent to all parents/carers to let you know we have arrived safely. Children are not permitted to bring valuables such as cameras or electronic games as they will be fully occupied for the whole trip. **Should your child wish to bring a camera we suggest clearly named disposable ones.**

We would also advise that children do not bring any sweets or snacks as there is plenty of food available and cocoa/drink and biscuits in the evenings.

Mr B Reynolds Mrs M Locke Mrs L Frost Mrs A McFarland Miss H Fletcher Mr S Thompson Mrs D Reynolds
Head Teacher

