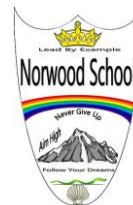


Email: office@norwood.peterborough.sch.uk

Website: www.norwood-school.co.uk

Telephone: 01733 574717

Fax: 01733 703250



Norwood Primary School

Gunthorpe Road

Gunthorpe

Peterborough

PE4 7DZ

Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

30th September 2019

Dear Parent/Carer

We would like to offer you a **parent/carers and child conference**, which we have found to be very successful over the time we have engaged with this format and will **replace Parent Consultation Evening**. We feel that this style of meeting would be beneficial to your child, and enable you to support your child with their learning and revision at home. These meetings are held with the teacher, child and parent/carers present, so that we can all work collectively to ensure your child meets their fullest potential.

The conferences will replace the usual consultation evening appointments (scheduled for the rest of school on the evenings of the 7th and 9th October) and will be held during the school day on **Wednesday 9th October 2019**.

The conferences will last for 20 minutes and involve the class teacher, child and parent/carers.

Appointments can be made from 6pm today, **Monday 30th September 2019** and will close on **Friday 4th October at noon**. Should you wish to make any changes after this date please contact the school office.

You will receive an email from Groupcall, which will contain a link to enable you to make your booking of one appointment per child.

If you do not have access to the internet, please use the touch screen PC in the school foyer, or contact the school office who will be happy to help.

Should you be unable to make this conference please contact the school office.

Yours sincerely

Mrs Reynolds
Head Teacher

