



Head Teacher : Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

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5th March 2020

Dear Parents/Carers,

I would like to invite you to attend a meeting to review your child's Special Educational Needs.

The meeting will be with Mrs Cockerill, SENCo, and during the meeting we will discuss your child's needs and their progress to date. Where possible, your child's class teacher will attend the meeting.

All appointments last for 20 minutes and the dates available are:

Monday 23rd March 12:30 – 4:30

Tuesday 24th March 12:30 – 4:30

Thursday 26th March 9:00 – 12:00 and 1:00 – 4:20

We will be using the Groupcall booking system again, for you to book your appointments. The booking system will open on **Tuesday 10th March**, at 12:00pm for you to book your meeting. You will receive an email from Groupcall. Please click the link to book your appointment.

If you are unable to attend any of the times/ days, your child's progress will be reviewed internally.

Yours sincerely,

Yours sincerely,

Mrs J. Cockerill
Deputy Headteacher/SENCo

Mrs D. Reynolds
Headteacher

