

My ref: FSM Entitlement  
Your ref:

Date: September 2020

Contact:  
Telephone: 01223 703200  
E Mail: Ewb.fsm@cambridgeshire.gov.uk



**People and Communities**  
Executive Director: Wendi Ogle-Welbourn

Parents / Carers  
Children in Cambridgeshire

Education Welfare Benefit Team  
Box No: OCT1222  
Octagon  
Shire Hall  
Cambridge  
CB3 0AP

Tel: 01223 703200

Dear Parent / Carer

### **Free School Meal Entitlement**

We understand that the times we are living in continue to be uncertain and challenging. Alongside this many families are facing changes in their financial circumstances.

If you believe that you now meet the following criteria, please complete an online application [www.cambridgeshire.gov.uk/freeschoolmeals](http://www.cambridgeshire.gov.uk/freeschoolmeals) to receive an instant response;

- Income Support.
- Income Based Job Seekers Allowance.
- Income-related Employment and Support Allowance.
- Child Tax Credit - but no element of Working Tax Credit - and have an annual income (as assessed by HM Revenue and Customs (HMRC)) that does not exceed £16,190.
- If you are supported under Part VI of the Immigration and Asylum Act 1999.
- Guarantee element of State Pension Credit.
- Working Tax Credit during the four week period immediately after your employment finishes or after you start to work less hours per week.
- Universal Credit with an annual net earned income of no more than £7,400 (as from 1 April 2018).

If you have previously applied or been eligible for free school meals, you need not re-apply, (unless there has been a change of name) as we will continue to re-check your entitlement each month and will notify you should you become re-eligible.

If you have any queries in relation to free school meals entitlement please contact our Education Welfare Benefits Team on [ewb.fsm@cambridgeshire.gov.uk](mailto:ewb.fsm@cambridgeshire.gov.uk) or telephone them on 01223 703200

Yours sincerely

A handwritten signature in black ink, appearing to read "D Rogers".

Dawn Rogers  
Lead Education Welfare Benefit Officer