



*Aim High*

*Never Give Up*

*Follow Your Dream*

*Lead By Example*

Monday 19<sup>th</sup> April 2021

Dear Parents/Carers

### **Consultation Appointments - Summer 2021**

This term, we will be holding parent/carers consultation appointments virtually due to the restrictions still in place.

10 minute appointments for Year 6 are available on:

**Wednesday 5<sup>th</sup> May 2021 9.10am – 11.30am** and **Wednesday 5<sup>th</sup> May 2021 3.30pm – 6.20pm**

Under normal circumstances, you would be able to view your children's learning. As this is not possible, we would like to sign post you to Seesaw where your child has their individual portfolio of a selection of work and achievements.

Norwood Primary School use PEBS (Parents Evening Booking System) – via Groupcall. This booking system enables you to choose your own appointment times with teachers and you will then receive an email confirming your appointment(s).

Appointments can be made from noon tomorrow, **Tuesday 20<sup>th</sup> April 2021** and will close on **Friday 30<sup>th</sup> April 2021 at noon**. Should you wish to make any changes after this date please contact the school office.

You will receive an email from Groupcall, which will contain a link to enable you to make your booking of one appointment per child.

If you need support with the booking process, you will be able to access an online self-help guide via the Groupcall email that will be sent to you shortly.

***Please be aware that you must be available for the time slot booked as the system will let you in at the start of the appointment and then automatically end the appointment at the allocated time – teachers do not have the ability to override this system.***

If you feel that after your allocated time slot you would like a further discussion with your child's class teacher, please contact the school office via email ([admin@norwoodschool.co.uk](mailto:admin@norwoodschool.co.uk)) or via telephone (01733 574717) and arrangements will be made to facilitate this.

Yours sincerely

Mrs D Reynolds  
Head Teacher

