



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

*Aim High*

*Never Give Up*

*Follow Your Dream*

*Lead By Example*

Tuesday 22<sup>nd</sup> November 2022

Dear Parents/Carers,

Congratulations on getting through to the final! We are extremely excited for the event and cannot wait for your child(ren) to show everyone how talented they are!

We are planning on the show starting at 4pm and it should be completed by 6pm. All acts will need to be collected by an adult **no later than 6:15pm from the Year 3 classroom door**. Acts will remain backstage for the duration of the show and will therefore not need a ticket for the performance.

We ask that any props needed for the performance are given to the class teacher in the morning of Thursday 15<sup>th</sup> December and these will be kept safe until the show. We have asked for costumes to be in for the duration of the week leading up to the show and on the day of the performance. Pupils will have plenty of time to get changed before they take to the stage. Norwood Staff will be on hand before and during the show to support with changing or hair etc.

If an act needs specific music or any music cutting for their act, please can this be written down with the exact times so this can be sorted well in advance of the show. Please can we have this by **Friday 3<sup>rd</sup> December**. We know that a few acts require the music to be stopped and re-started, again we will work with these acts to make it happen. Time will be given in school to ensure that acts are confident with the running of the show, using the microphone and are used to the space available to them.

**For safeguarding reasons, photography and videoing are not allowed during the performance by parents/carers.** We understand that for many this event is a memorable occasion and so the show will be recorded. DVDs of the performance can be purchased at a later date.

If you have any questions about the show or the time leading up to it, please do not hesitate to contact school or to speak to either Miss Hodgkins, Mrs Richardson or Mrs Gill in the mornings or after school.

Miss M Hodgkins  
Year 4 Teacher

Mrs M Richardson  
Year 3 Teacher

Mrs A Gill  
TA

Mrs D Reynolds  
Head Teacher

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Child/ Children's names: \_\_\_\_\_ Year Group: \_\_\_\_\_

I give/do not give permission for my child to be recorded and included in the DVD of the performance.

I understand that I need to collect my child **no later than 6:15pm from the Year 3 classroom door** on Thursday 15<sup>th</sup> December.

My child(ren) will be collected by: \_\_\_\_\_ Relation to child(ren): \_\_\_\_\_

Signed: \_\_\_\_\_ Parent/Carer Date: \_\_\_\_\_

