



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

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Lead By Example

Monday 5th December 2022

Dear Year 5 Parents/Carers

I am writing to inform you that we would like to take Year 5 to the National Space Centre in Leicester on a class trip as part of our Space learning for the Spring 1 term. The trip will take place on **Monday 27th February, 2023**.

Pupils will need **to be at school by 8.45am** in order to be registered promptly and onto the coach to leave school at 9:00am. We aim to be back to school for 5.00pm, traffic permitting. Please collect your child at 5.00pm prompt from the school hall, which is accessed via the door next to the Year 2 classroom.

Please make sure your child brings a healthy snack, a packed lunch and plenty of water to drink throughout the day. Children who are entitled to Free School Meals will have a packed lunch provided from the school kitchen. Please make sure your child brings a suitable rucksack to store this in.

Children will be required to wear school uniform that day and to bring a coat.

The cost of the trip, including transport, we are requesting a voluntary contribution of £32.70 per pupil. Payment will need to be paid on ParentPay and permission received via admin@norwoodschool.co.uk no later than **Friday 10th February 2023**. Although such a contribution is voluntary, should contributions received by the school render the trip to be considered not viable, it will be cancelled and all contributions will be refunded.

However, in cases of financial hardship and particularly for our families in receipt of free school meals, we may be able to subsidise your contribution. Circumstances such as these will be treated sympathetically; do come and talk to me if this is the case – Mrs Reynolds (Head Teacher).

Please complete the permission slip below and make payment on ParentPay by Friday 10th February 2023.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Mrs Veneziano
Class 5 Teacher

Mrs Reynolds
Head Teacher

Year 5 National Space Centre Trip – Monday 27th February, 2023

Name of Child: _____

I give/do not give permission for my child to go to the National Space Centre in Leicester and to travel on a coach on Monday 27th February 2023.

I have paid £32.70 on ParentPay for the cost of the trip

Signed: _____ Parent/Carer

Date: _____