



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

*Aim High*

*Never Give Up*

*Follow Your Dream*

*Lead By Example*

Thursday 16<sup>th</sup> March 2023

Dear Parents/Carers

As previously communicated in the Autumn term, Year 5 pupils are given the opportunity to attend a residential trip to Kingswood in West Runton, which is an outdoor activity centre in Norfolk when they are in Year 6. Unfortunately, due to Covid over the last 3 years, this residential trip has had to be cancelled but, finally we can now arrange this for our Year 5 pupils once again to experience.

In order for us to reserve a booking we need to know how many pupils will be committing to next academic year's visit. We propose to run the trip from **Friday 15<sup>th</sup> September until Monday 18<sup>th</sup> September 2023**, where pupils will leave Norwood after having their lunch on the Friday and return for the normal end of day finish time on the Monday. More detailed information will be distributed in due course.

The cost below is anticipating that all pupils who expressed an interest in this event previously will be attending. If this is not the case, the cost may go up as transport costs will remain the same but shared between fewer attendees. Confirmation of the exact cost will be communicated out after the deposit deadline of 31<sup>st</sup> March 2023. **Below is an approximate cost of the trip and a payment schedule, but of course you may make payment on ParentPay at any time, of any amount, as long as the deadlines are met.**

**Please note that it is Kingswood's company policy that when residential are booked by a school, a £70 non-refundable deposit is required for each child's space.** Should you have to cancel your reservation after the July payment deadline, it will only be possible to refund half the cost back to you.

Proposed cost of trip £235.50

£70.00 non-refundable deposit to be paid on ParentPay by **31<sup>st</sup> March 2023**

£50.00 required by **28<sup>th</sup> April 2023**

£50.00 required by **31<sup>st</sup> May 2023**

£50.00 required by **30<sup>th</sup> June 2023**

£15.50/rest of payment required by **14<sup>th</sup> July 2023**

If you would like your child to participate in next year's visit to Kingswood, please complete the permission slip below and email to school via [admin@norwoodschool.co.uk](mailto:admin@norwoodschool.co.uk) by the **deadline of Friday 31<sup>st</sup> March 2023** with the **£70.00 non-refundable deposit to be paid on ParentPay.**

Any queries please contact the school office via [admin@norwoodschool.co.uk](mailto:admin@norwoodschool.co.uk)

Yours sincerely

Mrs D Reynolds  
Head Teacher

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**Kingswood 2023, Friday 15<sup>th</sup> September 2023 – Monday 18<sup>th</sup> September 2023**

I give permission for \_\_\_\_\_ (Name of pupil), to attend the Kingswood residential trip on the above date and a £70.00 non-refundable deposit payment will be paid on ParentPay by the required date to secure my child's place.

I also understand that should I cancel the place after the 14<sup>th</sup> July 2023, only half the total cost will be refunded back to me.

Signed: \_\_\_\_\_ (Parent/Carer)

Date: \_\_\_\_\_

