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Norwood Primary School
Gunthorpe Road
Gunthorpe
Peterborough
PE4 7DZ

Head Teacher : Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

5th September 2013

Dear Parents/Carers,

Kingswood 20th-23rd September

As you know our trip is fast approaching. We will be leaving school at approximately 1.00pm on Friday 20th after the children have eaten lunch. Parents/Carers are welcome to come and wave us off. We are due to return by the end of the school day on Monday 23rd September.

Attached to this letter are the Kingswood Code of Conduct, a packing list and an emergency details form, which needs to be signed and sent back to Mrs Locke by Wednesday 11th September. Any medicines your child may need should be sent in a named envelope, in the original packaging with instructions. These can be given to Mrs Frost on the morning of the trip.

Please take particular note of the long sleeves and trousers request as many activities cannot take place without these and a good waterproof coat is also essential as we are outdoors most of the time.

We will allocate dormitories for the children, ensure that they have a say in who they want to share with and children will be informed of this upon arrival. If you feel that there are any personal issues (i.e allergies, bedwetting, night terrors, dietary requirements etc) that the school need to be aware of please contact the school office and we can discuss these.

There is a very small gift shop on site and children will be able to visit in small groups over the weekend. We would ask that you limit spending money to a maximum of £7.00, which should be in change, in a named purse/wallet and given to Mrs Locke on the Friday morning.

Mobile phones are not allowed. If there are any problems all members of staff will have contact details and a text will be sent to all parents/cares to let you know we have arrived safely. Children are not permitted to bring valuables such as cameras or electronic games as they will be fully occupied for the whole trip. Should your child wish to bring a camera we suggest clearly named disposable ones. We would also advise that children do not bring any sweets or snacks as there is plenty of food available and cocoa/drink and biscuits in the evenings.

Mrs D Reynolds
Head Teacher

Mr J Robertson

Mrs Frost

Mrs Locke

