



Norwood Primary School

# Halloween Disco

Tuesday 31<sup>st</sup> October 2023

£3.00 per child-admission, drink and a packet of crisps

Reception, Years 1 & 2 from 3.15pm – 4.00pm

Years 3, 4, 5 & 6 from 4.00pm – 5.15pm

Parents/Carers of Reception, Year 1 and 2 will need to send disco clothes in a named carrier bag. Children will be changed by their class teacher and school uniform will be placed in the carrier bag. Parents/Carers to collect children from their own classrooms at the end of the disco at 4.00pm. **Please can we ask that younger siblings are collected from the 1<sup>st</sup> disco promptly at 4.00pm.**

**Entrance and collection for KS2 pupils (Years 3, 4, 5 & 6) will be from the school hall.**

**All non-uniform must be modest; no shoes with heels, jewellery, crop tops (midriff on display) and hot pants (short shorts) are not acceptable.** Due to safety and the wellbeing of all our pupils, all school gates will be locked until 5 minutes before each disco finishes. Due to the office staff helping at the disco, to gain entrance onto school site in an emergency please follow the instructions on the sign at Elter Walk entrance on how to contact Mr Johnson (Site Manager).

To comply with Fire regulations, we need to have a list of all children attending the Halloween disco, please ensure you complete the slip below and return to the school office or via [admin@norwoodschool.co.uk](mailto:admin@norwoodschool.co.uk)

Payment will need to be paid on ParentPay only. **No cash payments will be received through the school office.**

Wristbands permitting entrance will be issued on the morning of the disco only if payment/permission has been received.

**No slips or payments will be accepted after the deadline-Wednesday 11<sup>th</sup> October 2023.**

Please complete this slip and return to the school office by **Wednesday 11<sup>th</sup> October 2023** to comply with Fire regulations. I would like my child(ren) to attend the disco:

Child's Name: .....Year: .....

Child's Name: .....Year: .....

Child's Name: .....Year: .....

Child's Name: .....Year: .....

My child(ren) will be collected by \_\_\_\_\_ (named adult)

Due to the dark evenings all Year 6 pupils will need to be collected by an adult (over the age of 18 years)