



Head Teacher : Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Friday 19th October 2012

Dear Parent/Carer

We are in the next stage of the development of our ***Life Learning Platform*** and would like to launch this to Reception children at the start of the next half term.

The platform sits within our school website at www.norwood-school.co.uk and the Learning Platform area can be accessed by authorised users only.

The children will be provided with unique usernames and passwords and will be supported by adults in their navigation and safe use of the provision.

We hope that you explore the Life Learning Platform with your child and that you find the information and content within the site, which will develop overtime, useful to you.

Should you identify an area for content that is not available, please let the school office know and we will look at ways to improve our site accordingly.

I would also like to take this opportunity to remind you of how school can support parents/carers with access to the internet. Please feel free to use our touch screen computer in the foyer area or drop in to our before school library sessions where computers are also available.

As with all technology, we take E-safety very seriously and as a school have implemented a policy for the use of the ***Life Learning Platform***.

Please can you read through this with your child and sign with, or on behalf of your child.

Should you have any queries or questions regarding our ***Life Learning Platform*** please contact the school office.

Yours sincerely

Mrs D Reynolds
Head Teacher



Acceptable Use Policy for the Life Learning Platform

This agreement is designed to keep you safe whilst using the Life Learning Platform service and prevent you doing anything that could endanger others, or the software used to deliver the service.

Definitions:

The Service: refers to the Life Learning Platform service.

Users: refers to all of the registered users of the Service. They include students, teachers, parents, administrators and other school and local authority staff.

1. I will only use my own username or password to log on to the Service.
2. I will not share my Service username and password with anyone.
3. I will not give personal details (like my home address or mobile phone number), or the personal details of any other person, to anyone by using the Service.
4. I will only download, use or upload material that I have produced, or when I have been given the owner's permission.
5. I will only view, download, store, distribute or upload material that is lawful, and appropriate for other users. If I am not sure about this, or come across any potentially offensive materials, I will inform a member of staff.
6. I will always respect the privacy of other Users.
7. I will avoid any acts of vandalism on or to the Service. This includes, but is not limited to, uploading or creating computer viruses and mischievously deleting or altering data from its place of storage.
8. I will be polite and appreciate that other Users might have different views to my own. I understand that the use of strong language, swearing or aggressive behaviour is not permitted.
9. I will use collaboration tools such as discussion forums, and chat and instant messaging tools, for exchanging information and constructive debate only.
10. I will report any incident that breaches this Acceptable Use Policy immediately to a member of school staff.
11. I will only use the tools provided by the Service for the purpose for which they are intended. In particular I will not use them to gain the logon details for other users or for creating defamatory material.

Please read this agreement carefully. By signing you are agreeing to be bound by the conditions above. If you do not use the Service appropriately, your right to access and use the Service may be suspended or terminated.

Acceptable Use Policy for the Life Learning Platform

I agree to the terms and conditions outlined above and I have signed with / on behalf of my child

Name _____

Class _____

Signature _____

Date _____

