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Norwood Primary School
Gunthorpe Road
Peterborough
PE4 7DZ

Wednesday 16th October 2013

Dear Parent/Guardian,

We are planning to set up a new After School Spanish Club this term after it became so popular last year. Sandra Ringler, the Spanish teacher recently came in to the school assembly to demonstrate some of the activities that the children would be doing at the club. It will take place every Thursday after half-term from 3.20-4.05 beginning on **Thursday 7th November 2013**.

The dates and prices of the Spanish Club are as follows:

There will be a total of seven **45-minute sessions**, held every **Thursday from 3.20-4.05**, beginning on **Thursday 7th November 2013** with the last session on **Thursday 19th December 2013**.

The cost is **£4.00** per child, per week payable in advance for the term. This is non-refundable even if a child misses a session for any reason.

7 sessions after half-term @ £4.00 = **£28.00**

If you would like your child to attend the weekly Spanish Club we would be very grateful if you could complete and return the reply slip below along with your payment for the term of **£28.00** and return to the school office by **Wednesday 23rd October**.

Please make cheques payable to “**Fiona Dunmore**”.

Yours sincerely
Fiona Dunmore (*Director of Viva Language Services*)

----- REPLY SLIP: -----

Child’s name: Class:

I would like my child to attend the 45-minute Spanish Club every Thursday at 3.20-4.05 from Thursday 7th November 2013 to Thursday 19th December 2013 and I enclose payment of **£28.00**.

Signed: Date:
(Parent/Guardian)