



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

*Aim High*

*Never Give Up*

*Follow Your Dream*

*Lead By Example*

Thursday 12<sup>th</sup> September 2024

Dear Parents/Carers

Norwood School values the importance of parent/carer engagement in children's learning and we achieve this through a number of strategies including parent/carer open sessions on a half termly basis, consultation evenings, our written end of year report, teachers available at the beginning and end of the school day, half termly curriculum overview, photographs and learning links on our website etc. In addition to this, and to build upon the provision for this in Reception class (Tapestry), we use **Class Dojo** throughout the rest of the school.

You will receive an email from Class Dojo, including instructions for how to connect to your child's Class Dojo account. If you have any issues setting up your Class Dojo account, please email the school office and this will be passed onto the class teachers. Home learning will be set weekly, starting on Friday 13<sup>th</sup> September 2024.

Please see below an overview of the sections on Class Dojo:

1. 'Class Story' -this is where general whole class updates and information sharing will take place. This will include information on home learning and any general updates that all parents/carers need to be made aware of. Pictures of star, learner and athlete of the week will be posted here, if children are happy for this to happen. In Years 2-6, home learning is posted on Portfolio, however to support younger learners in accessing their home learning, **Year 1 home learning is set on Class Story.**

2. 'Messages' – this is a function that cannot be switch off/disabled, however all staff, parents/carers and other members of our school community need to be aware that this is not a function that Norwood School uses and any messages posted to this platform will not be responded to. All communication must be through the official channels as stipulated in our communication policy:

- [office@norwoodschool.co.uk](mailto:office@norwoodschool.co.uk)
- [admin@norwoodschool.co.uk](mailto:admin@norwoodschool.co.uk)
- [senadmin@norwoodschool.co.uk](mailto:senadmin@norwoodschool.co.uk)
- [absence@norwoodschool.co.uk](mailto:absence@norwoodschool.co.uk)
- **Xpressions**

3. 'Portfolio' - where your individual child's achievements and learning records, both from home and school, can be shared. Whilst it is beneficial for you as a parent/carer to see how your child is doing in school, it is also valuable for school to see how your child is achieving outside of school in areas such as swimming, cubs, dance, gym, or developments in the family home such as cooking, toileting, taking responsibility for their own organisation or anything else that you as a parents/carer are rightly proud that your child has achieved.

With Seesaw, there was a functionality for any comments to be 'approved' by school staff before they published to the feed. When using Class Dojo, comments cannot be approved/declined by school staff before they are published to the feed, therefore our parents/carers need to understand that any comment will 'go live' as soon as they hit send. Norwood Primary school will monitor comments made and should we find that comments are inappropriate, defamatory, derogative, deemed to be damaging or against any protected characteristic, comments will be removed and school retains the rights to remove access rights to that particular parent and may report issues to external agencies.

You can view their privacy policy here - <https://www.classdojo.com/privacy/>

Your sincerely

Mr Thompson  
Assistant Head Teacher

Mrs Reynolds  
Head Teacher

