



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

*Aim High*

*Never Give Up*

*Follow Your Dream*

*Lead By Example*

Thursday 14<sup>th</sup> November 2024

Dear Year 5 Parents/Carers

I am writing to inform you that we are going on a Year 5 class trip as part of our Space learning for the Autumn 2 and Spring 1 terms. We will be going to the National Space Centre in Leicester and travelling on a coach. The trip will take place on **Tuesday 21<sup>st</sup> January 2025**.

Please arrive at school at the usual time on this day, as we will be leaving at 9.15am. We will be **back to school for 4:30pm, traffic permitting**. Please collect your child at 4:30pm prompt from the usual door they are released from (KS2 art area).

The cost of the trip - we are requesting a voluntary contribution of £30.00 per pupil, which includes the transport and insurance cost and entrance to the National Space Centre. Payment will need to be paid on ParentPay and permission received via [admin@norwoodschool.co.uk](mailto:admin@norwoodschool.co.uk) no later than Monday 13<sup>th</sup> January 2025. Although such a contribution is voluntary, should contributions received by the school render the trip to be considered not viable, it will be cancelled and all contributions will be refunded.

*However, in cases of financial hardship and particularly for our families in receipt of free school meals, we may be able to subsidise your contribution. Circumstances such as these will be treated sympathetically; do come and talk to me if this is the case – Mrs Reynolds (Head Teacher).*

Please make sure your child brings a healthy snack (fruit or vegetables only), a packed lunch and plenty of water to drink throughout the day. Children who are entitled to free school meals will have a packed lunch provided from the school kitchen. A link will be sent via email to complete for this. Please make sure your child brings a suitable rucksack to store this in. Children will be required to wear school uniform that day and to bring a coat.

Last year, Year 5 went to the National Space Centre and had a wonderful time, and I'm sure we will too!  
Please complete the permission slip below and make full payment by **Monday 13<sup>th</sup> January 2025**.

If you have any questions about this, please speak to Mr Thompson.

Yours sincerely

Mr Thompson  
Assistant Head Teacher

Mrs Reynolds  
Head Teacher

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### Year 5 National Space Centre Trip – Tuesday 21<sup>st</sup> January 2025

Name of Child: \_\_\_\_\_

I give/do not give permission for my child to go on the trip to the National Space Centre in Leicester and to travel on a coach on Tuesday 21<sup>st</sup> January 2025.

I have paid/will pay £30.00 on ParentPay for the cost of the trip by the requested deadline-Monday 13<sup>th</sup> January 2025.

Signed: \_\_\_\_\_ Parent/Carer

Date: \_\_\_\_\_