



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

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Lead By Example

Friday 2nd May 2025

Dear Year 4 Parents/Carers

I am writing to inform you that we would like to take Year 4 to Whipsnade Zoo on a class trip as part of our Summer Learning. The trip will take place on **Thursday 19th June 2025** and we will travel by coach.

Pupils will need **to be at school by 8.45am** in order to be registered and onto the coach ready to leave school at 9:30am. We aim to be back to school for **4.30pm**, traffic permitting. Please collect your child at 4.30pm prompt from the school hall, which is accessed via the door next to the Year 2 classroom.

Please make sure your child brings a healthy snack of fruit or vegetables, a packed lunch and plenty of water in a named bottle to drink throughout the day. Children who are entitled to Free School Meals will have a packed lunch provided from the school kitchen, please click on the link below and order your child their packed lunch for the trip. Please can this be completed by Friday 6th June 2025 or it will be assumed that a packed lunch is being provided by home. Please make sure your child brings a suitable rucksack to store this in. Children will be required to wear school uniform that day and to bring a coat. Before coming to school, children may need to have sun cream applied that provides strong UV protection and lasts all day due to the open outdoor areas we will be accessing. They will also need a named sun hat in case of sunny weather.

<https://forms.gle/s4NKhfPpBzAk7nW4A> (copy and paste into a new browser if it does not work when clicked).

To cover the cost of this trip, we are requesting a voluntary contribution of **£34.30** per pupil. This includes the transport and the entrance fees for the zoo. Payment will need to be paid on ParentPay and permission received via admin@norwoodschool.co.uk no later than Friday 30th May 2025. Although such a contribution is voluntary, should contributions received by the school render the trip to be considered not viable, it will be cancelled and all contributions will be refunded.

However, in cases of financial hardship and particularly for our families in receipt of free school meals, we may be able to subsidise your contribution. Circumstances such as these will be treated sympathetically; do come and talk to me if this is the case – Mrs Reynolds (Head Teacher).

Please complete the permission slip below and make payment on ParentPay by Friday 30th May 2025. If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Mrs Jones
Class 4 Teacher

Mrs Reynolds
Head Teacher

Year 4 Whipsnade Zoo Trip – Thursday 19th June 2025

Name of Child: _____

I give/do not give permission for my child to go to Whipsnade Zoo and to travel on a coach on **Thursday 19th June 2025**.

I have paid/will pay **£34.30** on ParentPay for the cost of the trip by Friday 30th May 2025.

Signed: _____ Parent/Carer

Date: _____