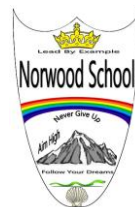


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**Norwood Primary School**  
Gunthorpe Road  
Gunthorpe  
Peterborough  
PE4 7DZ

Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

*Aim High*

*Never Give Up*

*Follow Your Dream*

*Lead By Example*

Tuesday 14<sup>th</sup> April 2026

Dear Parents/Carers,

The Year 1 team would like to invite you to come and join us for a Parent and Carer event on **Monday 18<sup>th</sup> May 2026 from 2:15pm – 3:00pm.**

As the event will be in the Year 1 classroom, we are only able to accommodate 1 family member per child, due to fire regulations and health and safety.

Please could we ask that each family bring an electronic device with a QR code reader app to enable to sign each person in on arrival at the school office. All visitors must sign in on arrival, as this is required for our fire-safety regulations. Once you have signed in, please ensure your mobile phone is turned off and kept out of sight for the duration of the event. This helps us protect the privacy and safety of all children.

Parents and carers should not move around the school site unsupervised. If you need to leave the room or require any support, please speak to a member of staff who will be happy to help.

We would like to inform you that during parent/carer engagement events, photographs may be taken of students with their parents/carers or just photographs of parents/carers and these may be displayed within the school premises.

The school office staff can help with any queries on arrival. Thank you.

Kind regards,

Year 1 Team

Mrs Reynolds  
Head Teacher