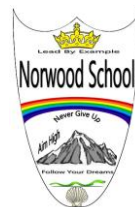


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Norwood Primary School
Gunthorpe Road
Gunthorpe
Peterborough
PE4 7DZ

Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Thursday 16th April 2026

Dear Parents/Carers,

Year four would like to invite you to come and join them to engage in a school activity on **Tuesday 12th May 2026** between **2.30pm and 3.00pm**.

The activity will be taking place in the Year 4 classroom and therefore, due to fire regulations and health and safety, we can only **allow one person per child**.

Please could we ask that each family bring an electronic device with a QR code reader app to enable to sign each person in on arrival at the school office. All visitors must sign in on arrival, as this is required for our fire-safety regulations. Once you have signed in, please ensure your mobile phone is turned off and kept out of sight for the duration of the event. This helps us protect the privacy and safety of all children.

Parents and carers should not move around the school site unsupervised. If you need to leave the room or require any support, please speak to a member of staff who will be happy to help.

We would like to inform you that during parent/carer engagement events, photographs may be taken of students with their parents/carers or just photographs of parents/carers and these may be displayed within the school premises.

The school office staff can help with any queries on arrival. A member of the Year 4 team will come down and meet you at 2.30pm.

We look forward to seeing you there!

Mrs G Jones and the Year 4 team

Mrs Reynolds
Head Teacher