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Norwood Primary School

Gunthorpe Road

Gunthorpe

Peterborough

PE4 7DZ

Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Friday 25th September 2026

Dear Parents/Carers,

The Year 2 team would like to invite you to come and join us for a Parent and Carer event on **Monday 12th October 2026 from 2:30pm – 3:00pm.**

As the event will be in the Year 2 classroom, we are only able to accommodate **1 family member per child.**

For the safety of everyone, **all visitors must sign in on arrival**, as required by our fire-safety procedures. Please could we ask that each family bring an electronic device with a QR code reader app to enable to sign each person in on arrival. This will take you to a google form for you to complete your name.

We also kindly ask that:

- Mobile phones are switched off and kept out of sight throughout the event. This helps us protect the privacy and safety of all children.
- **Parents and carers must not move around the school site unsupervised.**
- If you need to leave the classroom or require any assistance, please speak to a member of staff, who will be happy to help.

We would like to inform you that during parent/carers engagement events, photographs may be taken of students with their parents/carers or just photographs of parents/carers and these may be displayed within the school premises.

The school office staff can help with any queries on arrival. Thank you.

Kind regards,

Mrs Hartley and the Year 2 team

Mrs Reynolds
Head teacher