



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Friday 27th March 2015

Dear Parents/Carers,

On **Wednesday 20th May 2015** we are hoping to visit Duxford Imperial War museum to explore the history of flight, as well as working models of flight transport.

We will be travelling on a coach and will be leaving school at 9:00am and will be returning back to school for 3:15pm.

We are asking for volunteers to help on this trip – please speak to a member of the year 1 team if you are available to help. As there is a cost for adult helpers, we will only be needing enough people to support the day, so will let you know when we have enough volunteers. Please let us know (via email to the office or directly to the year 1 team) if you can help by **Friday 24th April 2015**. Please could your child wear their usual school uniform on this day, and they will require a waterproof coat. We also recommend that your child brings a named water bottle as an extra drink for the day.

M & B Caterers will provide a Funky Five packed lunch on this day. Children will need to arrive promptly at school by 8.40am and enter through the office foyer. This will enable all of the children to be organised in the hall and select what they would like for their packed lunch.

To cover the cost of this trip, including transport and a self led tour of the museum, we are requesting a *voluntary* contribution of **£9.00** per child. The actual cost (including coach travel) is £11.00, but this has been subsidised by the remaining Norwood School Association (NSA) funding – the rest was used for our trip to Peterborough Museum in the Autumn term. However, in cases of financial hardship and particularly for our families in receipt of free school meals, we may be able to subsidise your contribution. Circumstances such as these will be treated sympathetically; do come and talk to me if this is the case – Mrs Reynolds (Head Teacher).

Although such a contribution is voluntary, should contributions received by the school render the trip to be considered not viable, it will be cancelled and all contributions refunded.

If you would like your child to take part in this trip, please return the permission slip by email by **Friday 24th April 2015**. This will confirm your agreement to pay the voluntary contribution of £9.00 on ParentPay by **Monday 20th April 2015**.

Yours sincerely

Mrs L Burnham
Assistant Head Teacher

Mrs D Reynolds
Head Teacher

Year 1-Trip to Duxford Imperial War Museum

I give permission for _____ to go on the trip to Duxford Imperial War Museum on Wednesday 20th May 2015.

I have paid £9.00 on ParentPay to cover the costs of the trip.

Signed: _____ Parent/Carer Date: _____

