



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Friday 16th October 2026

Dear Year 5 Parents/Carers

Year Six children are given the opportunity to attend a residential trip to the PGL centre Caythorpe Court, which is an outdoor activity centre in Lincolnshire. This trip is usually well attended with the majority of children taking up this opportunity. Please see their website Caythorpe Court Residential | PGL Education for more information. Below is an **example** timetable of activities from a previous visit.

	Group	Meeting Point	Group Leader	Session 1 9:00 - 10:30	Session 2 10:40 - 12:10	Session 3 14:00 - 15:30	Session 4 15:40 - 17:10	Evening 19:30 - 20:30	
Friday	1						Arrive on Centre		PGL Games (PGA1)
	2						Arrive on Centre		PGL Games (PGA1)
Saturday	1			Climb - Outdoors (CL1)	Buggy Building (BB1)	Jacob's Ladder (JL1)	Trapeze (TR1)		Campfire (CF1)
	2			Buggy Building (BB1)	Climb - Outdoors (CL1)	Trapeze (TR1)	Jacob's Ladder (JL1)		Campfire (CF1)
Sunday	1			Orienteering (OR1)	Survivor (SU1)	Traverse (TS1)	Archery (A1)		Silent Disco (SD1)
	2			Orienteering (OR2)	Survivor (SU2)	Archery (A1)	Traverse (TS1)		Silent Disco (SD1)
Monday	1			High Equilibrium (HE1)	Problem Solving (PS2)	Depart			
	2			Problem Solving (PS2)	High Equilibrium (HE1)	Depart			

In order for us to reserve a booking we now need to know how many pupils will be committing to next academic year's visit. We propose to run the trip from **Friday 17th September until Monday 20th September 2027**, where pupils will leave Norwood after having their lunch on the Friday (time to be confirmed) and return for the normal end of day finish time on the Monday. More detailed information will be distributed in due course.

The proposed cost below is anticipating that all pupils will be joining the residential, however due to the transport costs, if fewer children attend it will increase the overall cost of the trip. Once we have received deposits, we can then give an update on what the cost of the trip will be to parents/carers.

Please note that it is PGL's company policy that when residentials are booked by a school, a £45 non-refundable deposit is required for each child's space. Any cancellation/withdrawal of a child from the residential trip after the payment schedule deadline, monies cannot be refunded.

Proposed cost of trip £350.00-if all Year 6 children attend.

A £45.00 non-refundable deposit to be paid on Arbor by **2nd December 2026**.

We will send out a payment schedule when the number of children attending has been confirmed with deposits paid. Payments will need to be paid on Arbor by the required monthly deadlines and all the cost of the trip will need to be paid by the payment schedule deadline which parents/carers will receive after **2nd December 2026**.

If you would like your child to participate in next year's visit to PGL Caythorpe court, please complete the permission slip below and email to school by the **deadline of 2nd December 2026** with the **£45.00 non-refundable deposit to be paid on Arbor by 2nd December 2026**.

In cases where a Year 6 child does not attend the residential visit, they will be taught in alternative classes Friday afternoon and all day on the Monday.

Once we have confirmed places, further information will be sent out regarding packing lists to ensure that your child has appropriate clothing for the range of potential activities, however it is worth noting that Caythorpe Court requires bedding/sleeping bags to be provided from home.

If you have any queries, please contact the school office via admin@norwoodschool.co.uk

Yours sincerely

Mrs D Reynolds
Head Teacher

PGL Caythorpe Court 2026, Friday 17th September-Monday 20th September 2027

I give permission for _____ (Name of pupil), to attend the PGL residential trip on the dates above and a **£45.00 non-refundable deposit** payment will be paid on Arbor by the required date to secure my child's place.

I also understand that should I cancel the place or my child is withdrawn from the trip after the payment schedule, no payments will be refunded back to the parent/carer.

Signed: _____ (Parent/Carer) Date: _____