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Norwood Primary School
Gunthorpe Road
Gunthorpe
Peterborough
PE4 7DZ

Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Wednesday 3rd December 2014

Dear Parents/Carers

As you are probably aware, Year Six children are given the opportunity to attend a residential trip to Kingswood in West Runton, which is an outdoor activity centre in Norfolk.

The current Year Six returned from their very successful trip and shared their experiences in an assembly and it is now time to organise next year's visit. In order for us to reserve a booking we need to know how many pupils will be committing to next year's visit. We propose to run the trip from **Friday 18th September until Monday 21st September 2015**, where pupils will leave Norwood at lunchtime on the Friday and return for the normal end of day finish time on the Monday. More detailed information will be distributed shortly.

Below is an approximate cost of the trip and a payment schedule, but of course you may make payment on ParentPay at any time, of any amount, as long as the deadlines are met. We cannot commit to the exact cost until nearer the time as travel costs fluctuate so much, but please be aware that we always seek the best price available at the time. Please also be aware that the deposit is non-refundable and should you have to cancel your reservation within a month prior to the visit, it will only be possible to refund half the cost back to you.

Approximate cost of trip £130.00

£30.00 deposit paid on ParentPay and permission slip required by **30th January 2015**

£50.00 required by **1st May 2015**

£50.00/rest of payment required by **26th June 2015**

If you would like your child to participate in next year's visit to Kingswood, please complete the permission slip below and email to school with £30.00 deposit to be paid on ParentPay by 30th January 2015.

Yours sincerely

Mrs D Reynolds
Head Teacher

Kingswood 2015, Friday 18th September – Monday 21st September 2015

I give permission for _____ (Name of pupil), to attend the Kingswood residential trip on the above date and have made a £30.00 non-refundable deposit payment on ParentPay.

I also understand that should I cancel the place within a month prior to the visit only half the total cost will be refunded back to me.

Signed _____ (Parent/Carer)

Date _____

