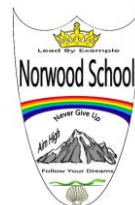


Email: office@norwood.peterborough.sch.uk

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Norwood Primary School

Gunthorpe Road

Gunthorpe

Peterborough

PE4 7DZ

Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Wednesday 27th January 2016

Dear Parents/Carers

The Governing Body of Norwood School is aware that it has previously been communicated that we are experiencing high levels of adult and child absence from school due to illness. Regrettably this situation has worsened and we have approximately half of our staff absent today. Currently we are attempting to address this situation through working with local supply teaching agencies with the aim of securing qualified teachers to cover classes affected.

In light of this we are writing to you to make you aware that due to health and safety requirements and safeguarding protocol we **may** be required to close or partially close the school at some stage.

Should such a decision be made, based on the best interests of the children, you will be informed as soon as possible by text and via Heart FM. Our school website would also be updated informing you of any closure.

Should there be a need to make a decision to close during the school day, we will contact parent/carers by a text and email message to the registered email address for the 'first contact'. Please make sure the school office have up to date contact numbers and email addresses.

Yours sincerely

The Governing Body

