



Head Teacher: Mrs D Reynolds - BSc Hons QTS NPQH

Aim High

Never Give Up

Follow Your Dream

Lead By Example

Monday 23rd November 2015

Dear Parent/Carer,

On **Tuesday 15th December 2015**, year 4 have been invited to join other schools in Peterborough to represent Norwood Primary School at Peterborough Cathedral for the **Thomas Deacon Academy Community Carol Service**. This event has been organised to promote community cohesion and to celebrate Christmas through collaborative music making in a prominent local setting.

Rehearsals for this event have been planned weekly within the Norwood School Music Curriculum lessons; culminating in a final rehearsal with 6 other Primary Schools in the afternoon of the day. The children will be taken by coach, along with children from Discovery Primary School, after an early lunch to the cathedral for 12:30pm. Therefore, they will all need to bring a **packed lunch** on that day. They will also need a water bottle with them. The coach will return the children to school at **approximately 3:30pm**; where they can be collected from the usual place outside the year 5 classroom. The monies collected at last year's Singing Group Christmas Carols have covered the cost of the coach.

For both the rehearsal and the performance, all children will need to wear weather appropriate clothing, including hat, scarf and gloves as required. A **waterproof coat** is essential along with **full school uniform**.

The Carol Service in the evening commences at 7:00pm and all children will need to be dropped off with Miss Miller and Mrs Smith, by a parent/carer, on the green within the grounds, directly in front of the Cathedral at **6:30pm**. Any family members or friends are encouraged to stay for the service.

The children will be free to go home with a parent/carer at the end of the service, at approximately 8:30pm. The exact collection point within the cathedral grounds will be confirmed by text on the day of the event.

NB: Photographs are NOT permitted to be taken during the Carol Service.

As there are 30 places for this event, any spaces not taken by year 4 children will be offered to year 5 children instead.

Please complete the slip below and return it to school **by 12:00pm Monday 30th November**.

Yours sincerely

Miss C Miller
Year 4 Teacher

Mrs A Smith
Pastoral Leader/Music Co-ordinator

Mrs D Reynolds
Head Teacher

Thomas Deacon Academy Community Carol Service

Year 4

Tuesday 15th December

- I give permission for my child _____ to attend the carol service rehearsal and evening event.
- I will provide a packed lunch on the day of the event.
- I give permission for my child to be included in official photographs on the day.

_____ will collect my child at 8:30pm that evening.

Emergency contact details: _____

Signed: _____ Date: _____

